



GFR 12-A
[(See Rule 238 (1))]

FORM OF UTILIZATION CERTIFICATE
FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION

PROVISIONAL UTILIZATION CERTIFICATE FOR THE YEAR **2024-25** in respect
Of recurring/non-recurring
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme : **(Project/Scheme Name)**
2. Whether recurring or non-recurring grants :
3. Grants position at the beginning of the Financial year
 - i. Cash in Hand/Bank:
 - ii. Unadjusted advances:
 - iii. Total: Rs.
4. Details of grants received, expenditure incurred and closing balances: (Actuals)

(Amount in Rupees)

Unspent Balances of Grants received years [figure as at Sl. No. 3 (iii)]	Interest Earned thereon	Interest deposite d back to the Govern- ment	Grant received during the year			Total Available Funds (1+2-3+4)	Expenditure Incurred	Closing Balances
1	2	3	4			5	6	7(5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			

Component wise utilization of grants:

Grant-in-aid-General	Grant-in-aid-salary	Grant-in-aid-creation of capital assets	Total

Details of grants position at the end of the year

- i. Cash in Hand/Bank:
- ii. Unadjusted advances:
- iii. Total:



GENERAL FINANCE RULES 2017

Ministry of Finance

Department of Expenditure

सत्यमेव जयते

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- i. The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instruction (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- ii. There exist internal controls for safeguarding public funds/assets, watching outcome and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evolution of internal controls is exercised to ensure their effectiveness.
- iii. To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- iv. The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- v. The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- vi. The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- vii. It has been ensuring that the physical and financial performance under **(Project/Scheme Name)** (name of the scheme has been according to requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure-1 duly enclosed.
- viii. The utilization of the fund resulted in outcomes given at Annexure-II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- ix. Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure-II (to be formulated by the Ministry/Department concerned as per their requirements/specification).

Date:

Place:

Signature

Name.....

Chief Finance Officer

(Head of the Finance)

(Strike out inapplicable terms)

Signature

Name.....

Head of the Organization