



**Advertisement No. 07/2019**

Eligible candidates are invited for **Walk-in-Interview on 21.09.2019** for the contractual post of one **Data Entry Operator (DEO)** under CSISA-CIMMYT Project, ICAR –ATARI Bhumi Vihar Complex, Sector-III, Salt Lake, Kolkata-700097 along with bio-data, photo, original and attested copies of certificates and mark sheets of all examinations. No TA/DA will be provided for appearing in the interview. For details please visit office website: [www.atarikolkata.org](http://www.atarikolkata.org).

**Asstt. Administrative Officer**

Name of the Post	: <b>Data Entry Operetor (DEO)</b>
No. of vacancy	: One (1)
Name of Project	: Collaborative Project between ICAR and CSISA of CIMMYT
Essential Qualification	: Bachelor degree in computer science/B.Tech in computer science/ Bachelor degree in any discipline with Post Graduate diploma in computer science
Desirable Qualification	: Experience of coordination work in research project and knowledge on weather and its impact are desirable.
Age	: Maximum 35 years for men and 40 years for women candidates.
Pay	: Rs. 15000/- per month (Consolidated)
Date and time of Interview	: 21.09.2019 at 11.00 hrs
Place of Interview	: ICAR-ATARI, Bhumi Vihar Complex, Block GB, Sector – III, Salt Lake, Kolkata – 700097 (Near Falguni Bus Stop or 13 No Tank)
Terms and Condition	: <ul style="list-style-type: none"><li>• Post is purely temporary for 6 months (October 2019 to March 2020)</li><li>• Place of posting will be at ICAR-ATARI, Bhumi Vihar Complex, Block GB, Sector – III, Salt Lake, Kolkata – 700097</li></ul>

Asstt. Administrative Officer

## APPLICATION FORM

Name of the post applied for .....

Discipline.....

AFFIX RECENT PASSPORT SIZE PHOTOGRAPH
---

1.	Name of the candidate: (In Block Letters)				
2.	Father's / Husband's Name:				
3.	Date of Birth and age as on the date of walk in Interview:				
4.	Address for correspondence:				
5.	Telephone/ Mobile No.				
6.	Email:				
7.	Education Qualification (In chronological order starting from minimum qualification)				
	Name of the Exam Passed	Name of Board/ University	Class/ Division	Percentage	Year of Passing
8.	Knowledge in Computer:				
9.	Experience, if any :				
10.	Prizes/ Awards:				

### Declaration

I hereby declare that all the statement made above are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect/ illegible being detected at any time before or after the selection/interview, my candidature is liable to be rejected.

Date:

Place:

(Signature of the Candidate)