

FORM GFR-19A
(See Government of India's Decision (1) below

Rule-150)

Form of Utilization Certificate for the year _____

Sl. No.	Letter No. and date	Amount in Rs.
Total		

Certified that out of Rs. _____ grants-in aid sanctioned and released during the year 20_____ in favour of _____ under this university/Institute/Organization letter no. given in the margin and Rs. _____ on account of unspent balance of the previous year, a sum of Rs. _____ has been utilized for the purpose of the Scheme entitled _____ for which it was sanctioned and that the Balance of Rs _____ remains unutilized at the end of the year will be adjusted towards the grants-in-aids payable during the year 201_____

Certified that we have satisfied our self that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled and that we have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised

1. Sanction orders
2. Bill register
3. Cheque Drawn register
4. Assets acquired register etc.

Signature of Sr. Scientist &
Head, KVK (With seal)

Signature of DEE
(With seal)

Signature of Comptroller/Head
of the Host Organization

Signature of Chartered Accountant with seal and registration no. (In case of NGO KVK only)

Krishi Vigyan Kendra _____

Expenditure Statement in respect of KVK Main Account for the year _____

Sl. No.	PARTICULARS (As per the BE/RE)	Allocation for the year	Expenditure incurred	Closing balance
A. RECURRING CONTINGENCIES (REVENUE)				
1	Pay & Allowances			
2	Traveling allowances			
3	Contingencies			
a	Stationery, telephone, postage and other expenditure on office running, publication of Newsletter			
b	POL, repair of vehicles, tractor and equipments			
c	Training of Farmers (Meals/refreshment for trainees)			
d	Training material (need based materials and equipments for conducting the training)			
e	Training of Extension Functionaries			
f	Training of Rural Youth			
g	Frontline demonstration			
h	On farm testing (on need based, location specific and newly generated information in the major production systems of the area)			
i.	Maintenance of building			
j.	TSP Contingencies			
k.	Others (Specify)			
TOTAL (A)				
B. NON-RECURRING CONTINGENCIES (CAPITAL)				
1	Equipments & Furniture			
	a)			
	b)			
2	Works			
	a)			
	b)			
3	Vehicle			
	a)			
	b)			
4	Library (Purchase of assets like books & journals)			
TOTAL (B)				
C. REVOLVING FUND				
GRAND TOTAL (A+B+C)				

Signature of Assistant
KVKSignature of Sr. Scientist &
Head, KVKSignature of Comptroller/Head
of the Host OrganizationSIGNATURE OF AUDITORS
(with Regn. No. and seal)

AUDIT UTILISATION CERTIFICATE

Krishi Vigyan Kendra _____

Audit Utilization Certificate in respect of KVK Main Account for the period _____

Opening balance for the year (Brought over from the previous year i.e.20__)	Remittance by ICAR/Atari during the year	Council's share of receipts realized from the scheme during the year	Total (Col. 1+2+3)	Actual expenditure for the year	Council's share of sanctioned grant for the year	Council's share of expenditure actually incurred and audited during the year	Closing balance at the end of the year i.e. 31.03.20__ (Col.4-7)
1	2	3	4	5	6	7	8

Certified that:

- The grant has been utilized for the purpose for which it was made by the Council.
- The excess expenditure incurred over and above the sanctioned ceilings of one or more sanctioned Heads of expenditure has been met-by re-appropriation of savings under the remaining heads(Council's sanction for excess expenditure is enclosed).

Certified that the accounts of the scheme / project as summarized above have been audited.

Signature of the Auditors
(With Regn. No. and seal)